

APPENDIX B

SUPPLY MASTER TRAINING PLAN

SECTION I - ALPHABETICAL LISTING OF TRAINING FACILITIES

AFIT	Air Force Institute of Technology, Wright-Patterson AFB, OH
ALMC	U.S. Army Logistic Management College, Ft. Lee, VA
AMEC	U.S. Army Management Engineering College, Rock Island, IL
CAL	Center for Army Leadership, U.S. Army Command and General Staff College, Ft. Leavenworth, KS
CECOM	U.S. Army Communication-Electronics Command, Ft. Monmouth, NJ
DCSPER	U.S. Army Deputy Chief of Staff for Personnel
DODCI	Department of Defense Computer Institute
FIT	Florida Institute of Technology, Melbourne, FL
GSA	General Services Administration, Atlanta, GA
LSA	Logistics Support Analysis Offices at Major Subordinate Commands (MSCs)
OPM	Office of Personnel Management, Washington, DC
RCA	Radio Corporation of America, Boston, MA
SMPT	School of Military Packaging Technology, Aberdeen Proving Ground, MD
USATS	U.S. Army Transportation School, Fort Eustis, VA

SECTION II - LOGTEDS PLAN CP 13

FUNCTIONAL AREA: SUPPLY
LEVEL: ENTRY/TECHNICAL/SPECIALIST

TRAINING

	DURATION	TFES	SOURCE
Businesses/Mgmt/Self Improvement (Busi Plan, Organizing, Creative Writing)	VAR	1-5	GSA, OPM, LOCAL
Performance Work Statements	4 DA	47	ALMC
Computer Courses APPMS, VIMS, PROFESSIONAL WRITE WORD PERFECT and/or MULTI MATE	VAR	1-13	LOCAL
Correspondence Courses	VAR	10-13	ALMC, AMEC, GSA, OPM, OTHER
Logistics Management Development Ccourse	4 WK	10, 11, 14, 16, 43, 45	ALMC
Contracting Officer's Representative	3 DA	1, 2, 3, 4	ON SITE, ALMC
Leadership Education & Ddevelopment CRS, (Cvi Ldr Trn Lev II supervisors)	1 WK	2, 5, 7 (ON SITE)	CAL for new
Basic Elements of Property Management	5 DA	6, 10, 11, 14, 22	GSA
Government Property Administration	5 DA	6, 10, 11, 14, 22	GSA

LOGTEDS PLAN CP 13 (CONT'D)

FUNCTIONAL AREA: SUPPLY
LEVEL: SPECIALIST/MANAGER

TRAINING

	DURATION	TFES	SOURCE
Related College Courses to Enhance Professional Skills	VAR	1,2,3,4,5,7,8,9,17	COLLEGE/ UNIVERSITY
Total Quality Mgmt Overview	2 DA	1-5,8,9	GSA
Defense Hazardous Materials/ Waste Handling	5 DA	6,10	ALMC
Defense Hazardous Property Disposal	8 DA	6,10	ALMC
Defense Reutilization and Marketing basic	3 WK	6,10,11,14,22	ALMC
Defense Scrap Management	1 WK	6,10	ALMC
Personal Property Utilization and Dsiposal	5 DA	6,10,11,14,22	GSA
Personal Property Sales	10 DA	6,10,11,14,22	GSA
Federal Supply Management Policies and Procedures	5 DA	11,12,14,15,16,19	GSA
Inventory Mgmt and Economic Ordering Techniques	5 DA	11,12,15,19,26	GSA

(C)= Correspondence Course

LOGTEDS PLAN CP 13 (CONT'D)

FUNCTIONAL AREA: SUPPLY
LEVEL: SPECIALIST/MANAGER

TRAINING	DURATION	TFES	SOURCE
Business Mgmt/Self Improvement (Business Plan, Organizing, Creative Writing)	VAR	1-5	LOCAL
Personnel Management for Executives (PME)	8 DA	5, 44	DCSPER
Leadership Education and Development CRS (LEAD) (CIV LDR Trng Prog Level II For New Supv)	1 WK	2, 5, 7	CAL (ON SITE)
Organizational Leadership For Executives CRS (OLE) (CIV LDR Trng Prog LEV III For New Mgmt)	2 WK	2, 5, 7	OGSC
Army Management Staff College (AMSC)	14 WK	45-52	TRADOC
Army Maintenance Management	4 WK	43,	ALMC
Operating Budget Applications HUNTSVILLE For Nonfinancial Managers	8 HR	25, 46	(VIDEO)
Symposiums (Society of Log Eng)	SELF PACED	1-52	HUNTSVILLE
Structured Functional Systems Description & Design	8 DA	1, 2, 6	ALMC

LOGTEDS PLAN CP 13 (CONT'D)

FUNCTIONAL AREA: SUPPLY
LEVEL: SPECIALIST/MANAGER

TRAINING	DURATION	TFES	SOURCE
FEDSTRIP	5 DA	10,12,16, 19,28	GSA
MILSTRIP	5 DA	12,16, 19,28	GSA
Storage Specialist Primary Technical	112 HR	28,31,51	ALMC (C)
Storage and Materials Handling	5 DA	28,31,51	GSA
Defense Preservation & Intermediate Protection	32 HR	30,32	ALMC (C)
Defense Packing and Unitization	32 HR	30,32	ALMC (C)
Effective Briefing Techniques	4 DA	1-5	OPM
Development Assignment To Different Functional Area	VAR	6,10	LMO

LOGTEDS PLAN CP 13 (CONT'D)

FUNCTIONAL AREA: SUPPLY
LEVEL: EXECUTIVE

TRAINING

	DURATION	TFES	SOURCES
Depot Supply Operations Mgmt	4 WK	15,19,26, 28,30,46	ALMC
Defense Packaging For Logistics Managers Seminar	1 DA	30	ALMC
Army Maintenance Management	4 WK	40	ALMC
Federal Supply Mgmt Policies and Procedures	5 DA	11,12,14, 15,16,19	GSA
Government Property Administration	5 DA	6,10,11, 14,22	GSA
Personal Property Utilization and Disposal	5 DA	6,10,11, 14,22	GSA
Supply Management Officer	125 HR	11,12,14, 15,16,19	ALMC (C)
Senior Supply Course	242 HR	11,12,14, 15,16,19	ALMC (C)
Defense Inventory Management	176 HR	11,12,15, 19,26	ALMC (C)
Defense Property Disposal System Introduction	50 HR	6,10,11, 14,22	ALMC (C)

LOGTEDS PLAN CP 13 (CONT'D)

FUNCTIONAL AREA: SUPPLY
LEVEL: EXECUTIVE

TRAINING

Business Mgmt/Self Improvement
Courses (Business Planning &
Organizing, Creative Writing)

Army Management Staff College
(AMSC)

Logistics Executive
Development Course (LEDC)

Writing Techniques For Supervisors
and Managers

Organizational LDR For Executive
CRS (OLE) (CIV LDR Trng Prog
Level III For New Mgr)

DURATION	TFES	SOURCE
VAR	1-5	OPM, GSA, LOCAL
14 WK	45-52	TRADOC (DCSPER)
19 WK	1-52	ALMC
2 DA	2,3	OPM
2 WK	2,5,7	OGSC

SECTION III - TECHNICAL FUNCTIONAL ELEMENTS (TFE)

FOR SUPPLY CP 13

1. Ability to analyze.
2. Ability to plan and organize.
3. Ability to communicate in writing.
4. Ability to communicate orally.
5. Human relations.
6. Knowledge of Supply ADP.
7. Time management ability.
8. Ability to innovate.
9. Ability to initiate action.
10. Knowledge of supply policies & procedures.
11. Knowledge of inventory accounting.
12. Knowledge of requisitioning.
13. Ability to enter/retrieve data via computer terminals.
14. Knowledge of logistics policy.
15. Knowledge of inventory management policy.
16. Knowledge of supply program management.
17. Knowledge of evaluation data analysis.
18. Knowledge of Micro computer.

TECHNICAL FUNCTIONAL ELEMENTS (TFE)

FOR SUPPLY CP 13 (CONT'D)

19. Knowledge of materiel distribution.
20. Knowledge of secondary item management.
21. Knowledge of major item management analysis.
22. Knowledge of equipment authorization.
23. Knowledge of secondary item/repair parts program control.
24. Knowledge of provisioning.
25. Knowledge of funds/appropriations.
26. Knowledge of distribution facilities operations.
27. Knowledge of logistics management plans.
28. Knowledge of storage facilities.
29. Knowledge of production scheduling.
30. Knowledge of packaging and storage policy.
31. Knowledge of materiel handling systems.
32. Knowledge of transportability.
33. Knowledge of the catalog system.
34. Knowledge of cataloging policies and procedures.
35. Knowledge of maintenance of catalog management data.
36. Knowledge of catalog coding.
37. Knowledge of integrated logistics support.
38. Knowledge of logistics support planning.

TECHNICAL FUNCTIONAL ELEMENTS (TFE)
FOR SUPPLY CP 13 (CONT'D)

39. Knowledge of security assistance policy.
40. knowledge of security assistance case management.
41. Knowledge of security assistance budgeting.
42. Knowledge of supply readiness.
43. Knowledge of Army maintenance.
44. Knowledge of management employee relations.
45. Knowledge of acquisition management.
46. Knowledge of resource management.
47. Knowledge of personnel management.
48. Knowledge of logistics management.
49. Knowledge of staff policy issues associated
with national security strategy.
50. Knowledge of force structure.
51. Knowledge of inventory distribution.
52. Knowledge of maintenance of equipment.